

Financial Institution's Name	
Address	 
City, State, Zip	 

Re: Account #\_\_\_\_\_

To whom it may concern,

I have received a debt consolidation loan from Hudson Valley Credit Union. Enclosed, please find a check in the amount of \$\_\_\_\_\_\_ to pay off the above referenced account. Please close this account immediately.

Sincerely,

Signature	Date
Print Name	
Contact Phone Number	
Address	
City, State, Zip	

**HVCU-CONFIDENTIAL**